

It's Just Networking Group Application

This application must be completed and approved by the Networking Group Committee



Application Date _____

Chamber Of Commerce

Applicant's Name _____

10950 Olive Blvd., Ste. 101

Business Name _____

Creve Coeur MO 63141

314-569-3536

Address _____

City, State, Zip _____

Email address _____

Business Phone _____ cell phone _____

Industry/Profession _____ Specialty _____

Description of Products/Services: _____ Years in business/profession: _____

Networking Policies & Procedures:

1. In order to participate, applicant must be the employee or owner of a company or an individual who is a CCO Chamber member in good standing at all times.
2. Should applicant's applicable CCO Chamber membership be discontinued, participation in group will be terminated automatically.
3. Applications are approved by the Networking Group Committee appointed by the CCO Chamber and approved members will be assigned a group if an opening is available, otherwise they will be placed on a wait list maintained by the Networking Group Committee.
4. A group shall meet at least once a month on a specific date and time specified in advance. Meetings are expected to take at least one hour.
5. Only one member per business industry or professional category is allowed per group.
6. The term for the applicant's participation in a group shall be one year.
7. A group shall not be so large to be unwieldy or unworkable in the judgment of the Networking Group Committee. A minimum of five (5) participants are required to start a new group..
8. If a member representing a business or profession changes his/her profession to one which is represented by another group member, such member may not stay in the group but may transfer to another group if his/her new business category is not represented in that group and after going through normal approval process. If there are no openings, he/she will be placed on a wait list, with top priority.
9. Membership may be terminated by either voluntary resignation, or by removal from a majority vote of the Networking Group Committee. Grounds for removal may include, but are not limited to, not fulfilling the terms of expectations and standards as outlined below, not following up on referrals, disrespectful or disruptive behavior, or making disparaging remarks about another networking group member. Notice of removal, including a specification of the grounds, shall be provided and the member shall have five days to provide a written response to the Networking Group Committee, after which a final decision shall be rendered.
10. A current member may sponsor a prospective member and present such prospective member to the group as a guest at any meeting as long as that industry is not already represented. To join the group, an application must be completed and approved by the Networking Group Committee.
11. A CCO Chamber staff person may attend any meeting.
12. The group will be responsible for providing a written report or summary of its activities and members to the CCO Chamber upon request from time to time.
13. A group may elect one or more officers to preside at meetings, take notes and perform actions approved by the group.
14. The CCO Chamber has the right to discontinue any group at any time without cause.

Standards & Expectations:

1. To attend all meetings, however, up to one (1) absence per calendar quarter is permitted provided there are not two consecutive calendar quarters with an absence. Attendance will be tracked and strictly enforced.
2. To arrive on time and be prepared to engage in the activities of the group. If a member is more than ten minutes late, it shall count as a tardy. Two tardies in a calendar year shall count as an absence.
3. To stay until the group meeting is officially adjourned. If a member leaves before the meeting is officially adjourned, it shall count as an early departure. Two early departures in a calendar year shall count as an absence. Tardies and early departures are cumulative and both can apply to any group meeting.
4. To bring at least two (2) qualified referrals to each calendar quarterly meeting. A qualified lead is a specific, direct lead for products or services that is likely to result in a business engagement with one of the group members.
5. To provide a five minute presentation on a member's business or profession at least once a year.
6. To bring an ample supply of business cards to each meeting.
7. To attend a minimum of two other chamber activities in a quarter.
8. To meet with at least one member of the networking group each month.

Mission:

To directly contribute to the economic development of the Creve Coeur Olivette area by increasing potential business and profits of CCO Chamber member businesses/organizations through structured, non-competitive, relational networking and the exchange of referrals and leads.

Disclaimer:

Any referrals/leads exchanged or information discussed among a group in or out of meetings are not the view or opinions of the CCO Chamber. The Chamber cannot recommend any specific product or service, but provides a directory of current CCO Chamber members that provide specific products/services. No group has the right to reference the CCO Chamber in any advertisements, flyers or websites without the prior written consent of the CCO Chamber board.

I confirm that I have read the It's Just Networking Group Policies & Procedures and Standards & Expectations.

Applicant's Signature

Print Name

Date